

## VILASRAO DESHMUKH FOUNDATION GROUP OF INSTITUTIONS, LATUR

Plot No.165A, Additional MIDC, Near to Manjara Sugar, Barshi Road, Latur, Maharashtra 413531

Vilasrao Deshmukh Foundation

VDF SCHOOL OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi & recognized by Govt. of Maharashtra and affiliated to DBATU Lonere, Dist. Raigad)

T (02382) 267731/32/33

Email-info.engg@vdf.in

Website: www.vdfengineering.co.in

(DTE Code: 2254)

Ref:- Admin/VDF/GOI/App./2021-22/300

Date: 11/04/2022

### FORMATION OF WOMEN'S GRIEVANCE REDRESSAL CELL

Ref:- Establishment of Grievance redressal cell In the institution and appointment of OMBUDSMAN by the university.(As per all India council for technical education (Redressal of grievance of student) Regulation, 2019 vide F.No.1-101/PGRC/AICTE/Regulation/2019 dated 7.11.2019) All India council for technical education (Redressal of grievance of faculty /staff member) Regulation 2021 vide F.no1-103/AICTE/PGRC/Regulation/2021 dated 25.3.2021

With reference to above, Grievance cell is being formed for this institute. Students having any complaint/grievance shall contact any of the following members of the Women's Grievance Cell.Following members list is as follows.

| Sr. No | Members Name         | Designation                  | Grievance Cell Designation | Contact    |
|--------|----------------------|------------------------------|----------------------------|------------|
| 01     | Prof.Bhosale J.D.    | Asst. Prof                   | Member                     | 8668873755 |
| 02     | Prof.Rakh.U.M        | Asst. Prof                   | Member                     | 8999765083 |
| 03     | Prof.Bidve B.S       | Asst. Prof                   | Member                     | 7020682907 |
| 04     | Prof.Bondge K.S      | Asst. Prof                   | Member                     | 8669055748 |
| 05     | Prof.Waghmare S.S    | Asst. Prof                   | Member                     | 7057875397 |
| 06     | Prof.Bawage A.S      | Asst. Prof                   | Member                     | 8459434811 |
| 07     | Adv. Vaishali Londhe | Legal Adviser                | Member                     |            |
| 08     | Ms. Molwane S.U.     | Coordinator Social Awareness | Member                     | 9404603669 |

Corresponding letter from AICTE and GR are available on institute website for reference



Principal

VILASRAO DESHMUKH FOUNDATION  
GROUP OF INSTITUTIONS  
New MIDC, Latur-413531

Principal

Vilasrao Deshmukh Foundation,  
Group of Institutions, Latur  
VDF School of Engg & Tech,  
New MIDC, Latur-413531

1. Copy to concern through Principal.
2. All Notice boards / Office guard File



# Formation of Women's Grievance Redressal Cell

Date - 11/04/2022

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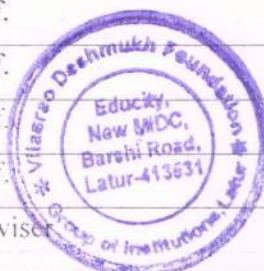
11/4/2022

### Formation of Women's Grievances Redressal Committee

As per the Rules and Regulations of All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) Regulation 2021, as specified in AICTE notification F. No. 1-101/PGRC/AICTE/Regulation/2021 dated 25.3.2021, All India Council for Technical Education (Redressal of Grievance of Student) Regulation 2019, as specified in AICTE notification F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 7.11.2019 an Institutional level Women's Grievance Redressal Committee of VDF Group of Institutions has been reconstituted under with immediate effect:

The composition of the WOMEN'S GRIEVANCE REDRESSAL COMMITTEE (WGRC) for students, faculty and staff members is as follows:

| Name of Members     | Designation                  | Position |
|---------------------|------------------------------|----------|
| Prof. Bhosale J.D.  | Asst. Prof.                  | Member   |
| Prof. Rakh U.M.     | Asst. Prof.                  | Member   |
| Prof. Bidve B.S.    | Asst. Prof.                  | Member   |
| Prof. Bondge K.S.   | Asst. Prof.                  | Member   |
| Prof. Waghmare S.S. | Asst. Prof.                  | Member   |
| Prof. Bawage A.S.   | Asst. Prof.                  | Member   |
| Adv. Vaishali Londe | Legal Adviser                | Member   |
| Ms. Molwane S.U.    | Coordinator Social Awareness | Member   |



*M. Y. N. S.*  
**Principal**  
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Vilasrao Deshmukh Foundation

18/04/2022

Notice

All the members of WOMEN'S GRIEVANCE REDRESSAL COMMITTEE (WGRC) are requested to attend a meeting on 20th April, 2022 at 4.00 pm in Principal's Office.

The Agenda of the meeting is -

1. Discussion on PROCEDURE IN REDRESSAL OF GRIEVANCES
2. Objectives of WGRC and Grievances related to faculty/staff members
3. Guidance on how to file Students Grievances
4. Any other point.

Asst prof Waghmare S.S.

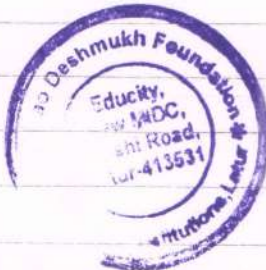
Asst. prof. Bidve B.S.

Asst. Prof. Bondge K.S.

*[Signature]*

Prof. Bhosale J.D.

7. Miss. Molwani S.V. Coordinator Social Awareness



*[Signature]*  
Principal  
VILASRAO DESHMUKH FOUNDATION  
GROUP OF INSTITUTIONS  
New MIDC, Latur-413531



## Meeting - 1

Date - 20/04/2022

All the agendas of meeting are discussed and guidance provided regarding women's grievance to students and faculty/staff member. And the queries raised by students are tried to solve.

*[Signature]*  
Prof. Bhosale J.E.

| Sr.No. | Members Name         | Designation                   | Signature          |
|--------|----------------------|-------------------------------|--------------------|
| 1.     | Prof. Rakb V.M.      | Asst. Prof.                   |                    |
| 2.     | Prof. Bidve B.S.     | Asst. Prof.                   | <i>[Signature]</i> |
| 3.     | Prof. Bondge K.S.    | Asst. Prof.                   | <i>[Signature]</i> |
| 4.     | Prof. Waghmare S.S.  | Asst. Prof.                   | <i>[Signature]</i> |
| 5.     | Prof. Bawage A.S.    | Asst. Prof.                   |                    |
| 6.     | Adv. Vaishali Londhe | Legal Advisor                 |                    |
| 7.     | Miss. Malwane C.V.   | coordinators Social awareness |                    |



*[Signature]*  
Principal  
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## Name of Students

Signature.

- 1) Salunke Shivani
- 2) Pawar Jyoti
- 3) Akad Deepak Fulchand
- 4) Dotig Kiren Subhash
- 5) Adsule Vishal Dharmar
- 6) Kajal Rathod
- 7) Samshete Anjali
- 8) Shivankar Nikita Magar
- 9) Naikwade Sana Sardar
- 10) Jatre Sreha Maruti
- 11) Saniya Pathan Waheb
- 12) Vaishnavi Dilip Munde
- 13) Dange Sayali Laxmikant
- 14) Surwase Shubham Pralhad
- 15) Pawar Rushikesh Ramraj
- 16) Deshmukh Utkarsh Balasaheb
- 17) Chauhan Rahul Shivaji
- 18) Sarate Prabodha Ganesha
- 19) Nilewar Dipak Digambar
- 20) Aniket Bandu Rangude
- 21) Ukhunde Rahul Mahadev
- 22) Shinde Mahesh Chandrakant
- 23) Rautrao Rahul Pradip
- 24) Shinde Aray Gurusath
- 25) Tele Vivek Kailash
- 26) Shaikh Asif Jami
- 27) Sattan Faruk Shaikhataji

Shivani  
Jyoti  
Deepak  
Kiren  
Vishal  
Kajal  
Anjali  
Nikita  
Sana  
Sreha  
Saniya  
Vaishnavi  
Sayali  
Shubham  
Rushikesh  
Utkarsh  
Rahul  
Prabodha  
Dipak  
Aniket  
Rahul  
Mahesh  
Rahul  
Aray  
Vivek  
Asif  
Faruk



*Vilasrao Deshmukh*  
**Principal**  
VILASRAO DESHMUKH FOUNDATION  
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VII

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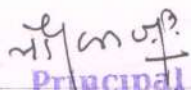
18/04/2022

### Topic discussed:

#### • PROCEDURE IN REDRESSAL OF GRIEVANCES :

- (1) Each Technical institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where an aggrieved student or person may make an applicant seeking redressal of grievance.
- (2) The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.
- (3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman and shall immediately provide a copy to the institution for furnishing its reply within seven days.
- (4) The Ombudsman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- (5) An aggrieved person may appear either in person or represented by such person as may be authorized to present his case.
- (6) The Ombudsman shall be guided by principles of natural justice while hearing the grievance.
- (7) The Ombudsman shall ensure disposal of every application within one month of receipt for speedy redress of grievance.
- (8) The Technical institution shall be expected to co-operate with the Ombudsman in redress of grievances and failure to do so may be reported by the Ombudsman to AICTE.
- (9) On the conclusion of proceedings, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- (10) Every order under clause (9), under the signature of the Ombudsman, shall be provided to the aggrieved person and the institution and shall be placed on the website of the Technical institution.
- (11) The Technical institution shall comply with the order of the Ombudsman.
- (12) Any order of the Ombudsman not complied with by the institution shall be reported to the AICTE for appropriate action as deemed fit by the Council.



  
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) A complaint shall be filed by the aggrieved student, his / her parent or with a special mission from the ombudsman, by any other person.

) In case of any false/frivolous complaint, the ombudsman may order appropriate action against the complainant.

) The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Technical Institute except

in case of lack of unanimity, the Grievance Committee shall take decisions by majority;

the Grievance Committee shall communicate its decisions within ten days of receipt of complaint..

5) The University and the Technical Institution concerned shall provide detailed information regarding provisions of grievance redressal mechanism, ombudsman and the duties and rights of students in their prospectus prominently.

### **Objective:**

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell should be constituted for the Redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-Teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box is installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the Students to refrain from inciting Students against other Students, Teachers and College administration



  
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- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.



*[Handwritten signature]*

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